FY18 Co-curricular Expense Report

Use this form to report how co-curricular funds were spent at your site. Information can be filled out by any staff member.

If you have any questions, please call Janae Krantz-Odendahl 612-668-1202, or email jakra002@mpls.k12.mn.us.

1. School Information
2. Program Information
3. File Upload

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School Information

School Name *

Principal Approving Fund Use *
First Last

Primary Finance Contact *
First Last

Your Name *
First Last

Position at School *

Email Address *

Phone Number *
###-###-####

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Activity/Expense Information
Please provide details of your co-curricular funding use.

**Co-Curricular Funded Activity Name/Expense** *

**How does your program support MPS goals?** *
- [ ] Academic Enrichment
- [ ] Core Academics
- [ ] Social Emotional Learning
- [ ] Physical Health/Wellness
- [ ] School Improvement Plan
- [ ] Family Involvement Plan
- [ ] Positive School Wide Engagement (previously known as Behaviour Standards)
- [ ] Acceleration 2020
- [ ] 5–8–10 Plan

**Planned Outcomes** *

**Method of Evaluation** *


Duration of Program *
- Fall
- Winter
- Spring

Time of Program *
- Before School
- During School
- After School

Program Days *
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Other

Amount for Staff Time *
$ \underline{\phantom{0}} \underline{\phantom{0}} \ . \underline{\phantom{0}}
Dollars Cents

Amount for Supplies/Other Expenses *
$ \underline{\phantom{0}} \underline{\phantom{0}} \ . \underline{\phantom{0}}
Dollars Cents

Amount for Transportation *
$ \underline{\phantom{0}} \underline{\phantom{0}} \ . \underline{\phantom{0}}
Dollars Cents
Student Participation Information
Please describe the intended audience and participation numbers.

**Who was your intended audience?**

**Number of students impacted by this funding.**

Additional Expense Information
Please upload at least one of the following types of documentation. Rosters are REQUIRED for any staff paid for advising activities/clubs/groups.
1. Student Activity: Xcel or PDF with student roster
2. Supplies: PAF, receipt of purchase etc
3. Transportation confirmation

**Attach a File**
Choose File No file chosen

**Attach a File**
Choose File No file chosen

**Attach a File**
Choose File No file chosen

THANK YOU!